



Attention Residents Important Billing Information



Dear Resident,

Please note that we are now working with a new vendor for processing rent payments made online and by paper check. *Please review the changes below, as this affects the way you make your rent payments.*

New Online Payment Provider

We invite all residents to sign up for this new and convenient payment option by creating their account online with our new vendor, **ClickPay**.

Attention KliknPay Users: Please note that as of 8/20/2015 your existing account with KliknPay will be disabled and any automatic payments set for this date or after will not be made. To continue making payments online, please follow the instructions below.

To register for online payments, visit www.clickpay.com/gardencommunitiesfl, click "Register" and create your online profile with **ClickPay**. Add your unit using the account number listed on your statement and select your preferred payment method. Residents can set up automatic recurring payments or make one-time monthly payments.

Residents may also schedule online payments by visiting www.gardencommunitiesfl.com and clicking on the "Resident Login" tab. Select your community from the dropdown list and on your resident community page, select "Pay Your Rent Online".

Residents will have the option to make their payments online for **FREE** when paying by e-Check (ACH) from a checking or savings account or by Debit/Credit Card for a fee. **Roommates may now also set up separate online accounts to split rent payments.**

If you have questions regarding how to register or pay online, please contact **ClickPay** by email at support@clickpay.com or by phone at **1.800.533.7901 (option 1)**.

Change of Address for Payments by Check & Online Banking

*Please note that our address for accepting payments made by **paper check** or through your bank's **online bill pay feature** has changed. It is imperative to update this information with your bank and on your paper checks, otherwise your payments will be rejected.* Please begin sending these payments to the updated address below as of August 20th, 2015 (please be sure to include the remittance portion of your Rent Bill along with your payment and indicate your account number on your check):

[Your LLC or Association Name]
P.O. Box 640
Newark, NJ 07101-0640

Thank you for your attention to this matter,

Garden Communities of Florida