

IMPORTANT ANNOUNCEMENT

Ebill Presentment



We are pleased to announce our new “Rent Bill via Email” Service.

Effective with the **July** billing, you will have the option to receive your monthly rent bill via regular mail or email. The new email service is **FREE**.

To sign up and activate this service, you must follow these steps:

1. Go to the Garden Communities’ website at www.gardencommunities.com .
2. Click on **Resident Login** >Find your property
3. Click on the **Sign up for eBilling link**.
4. This will take you directly to the login page on the **Billing Center** site.

The process will take just a few minutes.

You must have a copy of your latest rent bill to sign up for **eBilling**

5. Select **Register Now**. (The information that you’ll need to enter includes a few fields, such as your name, email address, account number, and Registration Code (*case sensitive*). They should be entered exactly as they appear on your rent bill).
6. Press the ‘**Create your Account**’ button and the activation process will begin.

You will receive a final email that will instruct you to click on the “**activation link**”.

7. You *must* click on the “**activation link**” to complete your enrollment.

If you wish to activate this service, please do so by the 15th of the month for the next monthly rent bill cycle. Please understand that you have the option to continue to receive your rent bill via regular mail, or change to the electronic option and receive your bill via email. There is no option for both.

Help us to be more “green” by signing up for **ebill Presentment!!**

Thank you for your attention and consideration.